

HUMAN RESOURCES

Support Your People. Strengthen Your Organization.

Human resources consulting that strengthens compensation, recruitment, workforce planning, benefits administration, payroll processes, policies, and employee management.

CORE SERVICES

✓ Compensation Studies

Analyze pay structures and market data to support equitable, competitive, and financially sustainable compensation decisions.

✓ Workforce Planning

Assess staffing needs, organizational structure, succession considerations, and workforce capacity against service demands.

✓ Recruitment

Support job development, advertising, applicant screening, interviews, selection, and hiring administration.

✓ Benefits Administration

Coordinate benefit enrollment, vendor communication, employee information, renewals, and administrative processes.

✓ Payroll Setup

Configure payroll structures, earnings, deductions, schedules, controls, and implementation procedures.

✓ HR Policies

Develop and update personnel policies and procedures to improve consistency, compliance, and management guidance.

✓ Performance Management

Establish practical performance expectations, evaluation processes, documentation, and supervisory tools.

✓ Employee Relations

Support management with employee concerns, documentation, workplace issues, policy application, and consistent administrative practices.

GOVERNMENT CONTRACTING CODES

NAICS: 541612, 561110

PSC: R431, R406

DELIVERY MODEL

1 ASSESS • 2 PLAN • 3 EXECUTE • 4 REPORT