

EXECUTIVE SEARCH SERVICES

The Right Leader. The Right Fit.

Executive recruitment services that help local governments attract, evaluate, and select qualified leaders for critical management and professional positions.

CORE SERVICES

✓ Position Profiles

Develop detailed position profiles that define responsibilities, qualifications, leadership expectations, and organizational priorities.

✓ Candidate Recruitment

Conduct targeted outreach and sourcing to build a qualified and diverse candidate pool.

✓ Resume Screening

Evaluate applicant qualifications and experience against established position requirements and selection criteria.

✓ Interview Coordination

Design interview processes, schedules, questions, scoring tools, and stakeholder participation.

✓ Reference Support

Coordinate professional reference checks and document relevant employment and leadership information.

✓ Selection Assistance

Support structured candidate comparison, finalist evaluation, and governing-body or management selection decisions.

✓ Offer & Onboarding

Assist with offer coordination, transition planning, and onboarding steps for the selected candidate.

✓ Confidential Searches

Manage sensitive executive searches with controlled communications and appropriate confidentiality throughout the process.

GOVERNMENT CONTRACTING CODES

NAICS: 561312, 541612

PSC: R431, R499

DELIVERY MODEL

1 ASSESS • 2 PLAN • 3 EXECUTE • 4 REPORT