

BUSINESS LICENSE AUDITS

Improve Compliance. Capture Revenue.

Business license audit services that improve compliance and revenue by identifying unlicensed businesses, underreported receipts, incorrect classifications, and delinquent accounts.

CORE SERVICES

✓ License Database Review

Analyze business-license records for missing accounts, duplicates, inactive records, classification issues, and data inconsistencies.

✓ Classification Testing

Verify that businesses are assigned to the correct classifications and assessed using the appropriate rates.

✓ Delinquent Accounts

Review unpaid and past-due license accounts to prioritize collection and compliance activity.

✓ Revenue Reconciliation

Reconcile license billings, receipts, adjustments, and outstanding balances to improve revenue accountability.

✓ Gross Receipts Verification

Compare reported gross receipts with available supporting information to test license-fee accuracy.

✓ Unlicensed Businesses

Identify businesses operating without required licenses and support follow-up for registration and payment.

✓ Penalty Verification

Test applicable penalties and interest for accuracy and consistency with adopted requirements.

✓ Process Recommendations

Recommend improvements to licensing procedures, data controls, ordinances, billing, collections, and ongoing compliance monitoring.

GOVERNMENT CONTRACTING CODES

NAICS: 541219, 541611

PSC: R704, R710

DELIVERY MODEL

1 ASSESS • 2 PLAN • 3 EXECUTE • 4 REPORT